



Programme (Name of the Course)

Student ID

Applicant Photo Here

Application of Admission

1. Name of the Student

Full Name

First Name

Name for Certificate

Note: Name appears as First name followed by Surname in the Certificate. Please write your names in this order.

2. Personal & Contact Details

Date of Birth			Gender		Nationality	NIC / Passport No
DD	MM	YY	M <input type="checkbox"/>	F <input type="checkbox"/>		
Mobile:					Email :	
Home						
Office						
Address for Correspondence					Permanent Address	

CGC Student Charter

CGC is committed to providing a quality education and associated facilities to its students' while taking every measure to improve them continuously to meet the requirements of the day. Our commitment to quality services is matched by a series of obligations on the part of the students. This Charter outlines what we provide to the students and what expect of the students.

You can expect us to provide:

- quality learning environment
- appropriate learning resources
- fair admissions procedure
- trained and qualified staff
- full induction process
- timely feedback on your assessment
- continuous evaluation of teaching quality
- support you to complete your studies
- commitment to promote equality
- your right to confidentiality

You are expected to:

- provide correct entry information
- use resources in a responsible manner
- take responsibility for your learning
- respect your fellow students and staff
- attend regularly academic sessions
- submit your work on time
- involve in student activities
- behave in a professional manner
- conform to the code of conduct
- pay all fees on time

Academic Registrar

Student

OFFICE USE ONLY

G.C.E (O/L)

G.C.E (A/L)

ENGLISH ABILITY

Minimum Entry Qualification:

Name / Designation:

Approved

Pending

Overseas Centre

Copy of NIC / Passport

Educational Documents

Colour Photograph

Work Experience Documents

No. 78 1/1, Havelock Road, Colombo 05.

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